# Markerboard Installation Instructions

**Indiana FURNITURE**

## Z - Clips

Included: Z-clips (2), screws (4 or 6), zinc anchors (4 or 6), and template.
Not Included: Screwdriver, level, drill, and pencil.

1. Using tape, place template on desired location of wall.
2. Adjust position of template using a level.
3. Use a pencil to trace the rectangle cut-outs onto the wall. Once traced, the template can be removed from the wall.
4. Line each z-clip up to the bottom line of the rectangle so that the side of the z-clip with holes is pressed against the wall and the lip of the z-clip is facing up.
5. Zinc anchors (included) need to be inserted in the wall if there is not a stud in the location of the screw. After a zinc anchor has been secured, a screw can then be inserted through the z-clip and directly into the zinc anchor. If the screw is being inserted into a stud then no other hardware is required. If there is concrete or brick behind the wall then a masonry bit and concrete anchors will need to be used (not included).*Space the screws out evenly among the z-clips.
6. Finally, place the markerboard against the wall and set the markerboard into place so that the z-clips attached to the markerboard fall into the z-clips attached to the wall.

## Stand Offs

Included: Stand offs (4 or 6), screws (4 or 6), zinc anchors (4 or 6), and template.
Not Included: Screwdriver, level, drill, and pencil.

1. Using tape, place template on desired location of wall.
2. Adjust position of template using a level.
3. Use a pencil to trace the stand off cut-outs onto the wall. Once traced, the template can be removed from the wall.
4. Unscrew the tops of the stand offs and place screws inside the bodies of the stand offs.
5. Zinc anchors (included) need to be inserted in the wall if there is not a stud in the location of the screw. After a zinc anchor has been secured, a screw can then be inserted from inside a stand off and directly into the zinc anchor. If the screw is being inserted into a stud then no other hardware is required. If there is concrete or brick behind the wall then a masonry bit and concrete anchors will need to be used (not included).
6. Once all stand offs are attached to the wall, place the markerboard on the wall so that the holes in the markerboard are lined up with holes in the stand offs. *There are two clear spacers inside of each stand off. Be sure that a spacer is on each side of the markerboard when screwing on the tops of the stand offs.
7. Finally, screw in the tops of the stand offs.

*Proper product assembly is the responsibility of the installing agent. If you have any questions concerning these instructions, please contact Customer Service.*

800.422.5727    www.IndianaFurniture.com

# Edge Grips

Included: Edge grips (4 or 6), screws (4 or 6), zinc anchors (4 or 6), allen wrench, and template.
Not Included: Screwdriver, level, drill, and pencil.



1. Using tape, place template on desired location of wall.
2. Adjust position of template using a level.
3. Gently press a screw into the marked edge grip lines and into the wall, where the lines meets the edge of the paper, in order to mark the points for screws to be inserted. Once marked, the template can be removed from the wall.
4. Use the allen wrench to take apart the edge grips. Once taken apart, place a screw inside the body of each of the edge grips.
5. Zinc anchors (included) need to be inserted in the wall if there is not a stud in the location of the screw. After a zinc anchor has been secured, a screw can then be inserted from inside an edge grip and directly into the zinc anchor. If the screw is being inserted into a stud then no other hardware is required. If there is concrete or brick behind the wall then a masonry bit and concrete anchors will need to be used (not included).
   *Be sure that the set screws in the edge grips are facing away from the markerboard so they are easily accessible.
6. Once all edge grips are attached to the wall, insert the tops of the edge grips into the bodies and lightly tighten.
7. Finally, slide the markerboard into the edge grips, adjust the edge grips, and fully tighten. *There are two clear spacers inside of each edge grip. Be sure that a spacer is on both sides of the markerboard when sliding the markerboard into the edge grips.
 * Also, if there is not enough space to slide a markerboard into the edge grips, because of a lack of space on either side of the markerboard, install a top and bottom edge grip for one side first, slide the markerboard into that side, slide the markerboard into place. The slide the markerboard over enough so the top and bottom edge grips can be installed for the other side. Once installed, slide the markboard completely into place and tighten edge grips.

800.422.5727    www.IndianaFurniture.com